

Delegate Responsibilities

When a Delegate makes a mistake – it is the Coaches and Players who suffer

GENERAL

We are all volunteers and mistakes will happen. To minimize the impact of any mistake a coach or player may encounter, it is important for the Delegate to maintain regular communication between the Simcoe Regional Local League, their own executive, coaches, players and of course the parents. Remember you are the main point of contact between your centre and this league.

MONTHLY MEETINGS

The monthly meeting is where a Delegate gets an opportunity to voice his/her concerns to the league. Meetings start promptly at their designated times. Correspondence between the Centres and the League is both handed out and collected. Decisions are made at these meetings that could affect your Centre. Missing a meeting could have a negative impact on your Centre. Furthermore, if a meeting is unattended by your Centre, a fine will be levied as per the SRLLC constitution.

UNDERSTANDING THE RULES

You need to become the “expert” on all the Rules, Regulations, Policies and Procedures of HC, the OHF, OMHA and the SRLLC. If you are unsure about any of them, or have any questions, ask for clarification. Misunderstanding, or “not knowing”, is not an acceptable excuse for failing to follow any rule or regulation, policy or procedure.

TEAM BALANCING

Spending extra time at the start of the season making sure your teams are balanced is the best way to prevent a disaster from occurring later. If you are unsure of the best approach to pre-season balancing, ask your other delegates for their advice. Do not leave balancing up to your coaching staff. Monitor your teams weekly to make sure they are within the required percentage point spread. Make changes early and avoid Parents and Coaches getting upset later in the season when such changes might be required.

ROSTERS

All teams must have approved HCR rosters.

GAME SCHEDULING

Come to the league scheduling meeting (*held annually on the second last Sunday in September, Tykes – held annually on the second last Sunday in November*) prepared. Every Centre in this league has Saturday and Sunday ice times. Fitting in a 26 game season (13 home and 13 Away games) per team shouldn't be a major challenge. All teams must have alternative ice times available, at the ready when needed to complete the scheduling process. Make sure your ICE SCHEDULER ATTENDS the ice scheduling meeting as well as one representative per team.

After this meeting, additional schedule changes requested by your ice schedulers (after obtaining Convenor approval) will be allowed until OCTOBER 30th of every year. After this date a game change fine may be assessed as per the SRLLC Constitution for every game schedule change request and the ice schedulers must still obtain Convenor approval. Any game schedule change made without Convenor approval will not be recognized by the league and there will be an additional fine levied as per the Constitution.

GAME SHEETS

Game sheets must be scanned and emailed immediately after every game by both the Home and Visiting teams to the **OMHA CONVENOR** at gamesheets@srl.ca. Failure to do so may result in a late fine as per the SRLLC Constitution.

If any information has been written on the back of the original top white game sheet, it must also be scanned by the delegate and emailed to the OMHA Convenor. **Delegates must check over the game sheet for accuracy and completeness** before the **original top white copy** is delivered to the Convenor.

What's the point? If you are not sure of anything, ask. Communication is the Key to a successful fun filled season.